

National Architectural Accrediting Board
Policy on the Use of Statistical Data
Effective July 16, 2011



- Annual Statistical Summary (See also, Section 10. *Procedures for Accreditation*). Continuing accreditation and candidacy is subject to the submission of *Annual Reports*. *Annual Reports* are submitted online through the NAAB's Annual Report Submission (ARS) system and are due by November 30 of each year.
- NAAB publications using ARS data.
 - An annual summary of statistical information on all NAAB-accredited professional degree programs is published using data submitted through the ARS.
 - The NAAB may also publish, in the aggregate, special reports using ARS data.
- Use of ARS data by collateral organizations in architecture. The AIA, AIAS, ACSA, or NCARB may occasionally seek to use data from the ARS for unique projects or analyses in direct support of their missions. ARS data may be shared with a collateral organization under the following circumstances:
 - The request is made in writing over the signature of the chief elected officer.
 - The request identifies the specific data set(s) to be used including the academic year for which the data is requested.
 - The request identifies the specific use for which the data is requested.
 - Data provided in response to such requests may only be used for the purposes for which it was requested. Any additional use of the data must be approved in writing by the NAAB executive director.
- Use of ARS data by individuals at institutions with NAAB-accredited programs. Individuals or offices located within institutions that support NAAB-accredited program may request certain data from the ARS for institutional research or analysis. If the data can be extracted from the ARS, it can be made available to these individuals or offices at no charge.
 - The request must be made in writing over the signature of the chief academic officer.
 - The request must identify the specific data set(s) to be used including the academic year for which the data is requested.
 - The request must identify the specific use for which the data is requested.
 - Data provided in response to such requests may only be used for the purposes for which it was requested. Any additional use of the data must be approved in writing by the NAAB executive director.
- Use of ARS data by private agencies, companies, or individuals. Individuals or organizations outside the collateral organizations or the community of institutions with NAAB-accredited programs may submit requests for data from the ARS. If the data can be extracted from the ARS, it may be made available for a fee.
 - The request must be made in writing over the signature of the individual seeking to perform the analysis or research..

1735 New York Avenue, NW

Washington, DC 20006

www.naab.org

tel: 202.783.2007

fax: 202.783.2822

email: info@naab.org

- The request must identify the specific data set(s) to be used including the academic year for which the data is requested.
 - The request must identify the specific use for which the data is requested.
 - Data provided in response to such requests may only be used for the purposes for which it was requested. Any additional use of the data must be approved in writing by the NAAB executive director.
- Salary information, other than what is published in the reports defined above, will not be provided to collateral organizations, individuals, or third parties under any circumstances.
 - Notwithstanding the policies established by this section, the NAAB reserves the right to decline any request if do so is determined by the Board to be in the best interests of the NAAB.

All requests made under the provisions of this policy should be addressed to the Executive Director, National Architectural Accrediting Board, 1735 New York Avenue, NW, Washington, DC 20006 or by electronic mail to info@naab.org.